**Minutes of the Parish Council Meeting held on 7th February 2023 at 19:00 at Millington Village Hall.**

Present: Cllrs Tait, Burley, Willoughby, and Smith. Ward Cllr Rudd and one member of the public were also present.

**OPEN FORUM**

A member of the Village Hall committee spoke about replacing the village hall roof and the support that they required from the Parish Council. Grants have been applied for and quotes have been obtained.

Cllr Willoughby noted that this was due to be discussed by Cllrs in the community issues part of the meeting. The member of the public left the meeting at this point.

Meeting started at 19:26 hrs.

**PARISH COUNCIL MEETING**

2023.01 WELCOME AND APOLOGIES

Cllr Cawood and Swanborough had sent their apologies prior to the meeting. Cllr Willoughby chaired the meeting in Cllr Cawood’s absence.

2023.02 CO-OPTION OF COUNCILLOR

The parishioner was not present at the meeting, but the PC held a vote to co-opt her. Cllr Tait proposed to co-opt, Cllr Smith second this and all agreed. ACTION: Clerk to send the parishioner the relevant forms to complete and bring back to the next meeting for countersigning.

2023.03 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Ward Cllr Rudd declared an interest on all planning applications discussed as he sits on the ERYC planning committee.

2023.04 MINUTES OF THE MEETING HELD IN JANUARY

All agreed that these were a true and accurate record and were signed by Cllr Willoughby.

2023.05 WARD CLLR REPORT

ERYC will determine the council tax on the 9th of February. They have used £7m of reserves to balance the budget this financial year. ERYC will have £7m-£8m in reserves for the next financial year in the budget for any emergency expenditures.

ERYC have received a £3.3m grant for street lighting which will replace the current bulbs to LEDs. This will be done on the A169 and A164.

There is a Business Day event being held at Bridlington Spa on Friday 9th June. Tickets can be purchased through the Spa box office.

Voter photo I.D will be needed for the upcoming elections. If a resident does not have any photo I.D, ERYC are able to verify them if necessary. Campaigning for the local elections will commence on the 17th March.

2023.06 MATTERS ARISING (INCLUDING OUTSTANDING ACTIONS NOT COVERED ELSEWHERE ON THE AGENDA)

**Tree grant for Swineridge**

Cllr Willoughby noted that The Humber Forest Commission have asked for photos of the site and Rob Willoughby has now provided these. ACTION: Cllr Willoughby to update the PC at the next meeting.

**Balance of grant money**

Cllr Burley has confirmed the balance received last month was the remainder of the grant for the Queens Jubilee. The clerk noted that she has now balanced the grant spreadsheet.

**Internal auditor**

The clerk had approached two other companies asking if they would take on the PC internal audit but has had no response. The clerk asked what the PC wished to do moving forward. It was agreed that the new auditor should carry out the internal audit. ACTION: Clerk to confirm this with Elkerlodge Accountancy.

**Overgrown trees**

The clerk has reported the tree boughs on Swineridge Hill near the substation that require cutting back (I.D# 2478505). The PC confirmed that this has still not been actioned even though it was reported in October. ACTION: Clerk to ask Ward Cllr Hammond to progress this.

**‘Tommy’ Figure**

The clerk noted that a refund had now been received.

2023.07 ACCOUNTS

The clerk had sent the accounts reconciliation, bank statement, invoice, and schedule of payments prior to the meeting. The following payments had already been made with prior approval:

Samantha O’Connor – Clerk salary (January)

Cllrs Smith and Willougby reviewed and signed the invoices and schedule of payments.

Cllrs Tait and Burley reviewed and signed the bank statements.

2023.08 REVIEW OF ALLOTMENT TENANCY AGREEMENT

All were happy with the current agreement. ACTION: Clerk to send the rental amounts with potential increase to Cllrs prior to the meeting in March. ACTION: Clerk to put this on the agenda for confirmation.

2023.09 KINGS CORONATION GRANT APPLICATION

A discussion was held, and it was agreed that the PC would hold an event to mark the occasion. It will possibly be a tea party again with commemorative mugs for the children. ACTION: Cllr Cawood to apply for the grant.

ACTION: Clerk to agenda Yorkshire Day for the next meeting. ACTION: Cllrs Willoughby and Burley to speak to the pub to see if they are willing to hold something.

2023.10 PARISH MATTERS

Cllr Willoughby read through the list of articles so far. All agreed with these and had nothing to add. Cllr Cawood is aiming to get the publication out in March.

2023.11 COMMUNITY GOVERNANCE REVIEW

The clerk had received an email from ERYC regarding the consultation. The consultation is regarding any changes to parish boundaries, Cllr numbers, etc. Cllrs had no comments.

2023.11 CORRESPONDENCE AND COMMUNITY ISSUES

A discussion was held regarding PC support for the Village Hall. It was agreed that the PC do not have the reserves to be able to donate but that they will support any fund raising that the Village Hall committee want to carry out. An article will be placed in the Parish Matters and the PC will deliver the survey alongside this.

ACTION: Clerk to draft a response to the Village Hall Committee.

Cllr Smith raised the issue of the ash trees being removed and the gaps they were leaving. ACTION: Put ‘replacement of trees due to ash die back’ on next agenda.

2023.12 DATE OF NEXT MEETING

The next meeting will be on 7th March 2023, 7pm in the Village Hall.

There being no further business, the meeting closed at 20:22 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_