**Minutes of the Annual Parish Meeting (APM) and the regular Parish Council Meeting held on Tuesday 2nd April 2024 at 7.15pm in Millington Village Hall.**

Present: Cllrs Cawood, Burley, Kheirbani, Morgan, Smith, Willoughby and Swanborough. One member of the public was also in attendance.

The meeting was opened by Cllr Cawood and assisted by the clerk.

APM started at 7.15pm

**ANNUAL PARISH MEETING**

2024.37 SIGNING OF THE MINUTES OF THE LAST ANNUAL PARISH MEETING HELD IN APRIL 2023

It was agreed that these were a true and accurate record and were signed by Cllr Cawood.

2024.38 THE CHAIR INVITES QUESTIONS/ COMMENTS FROM MEMBERS OF THE PARISH

Nothing was noted here.

2024.39 THE CHAIRS ANNUAL REPORT

 *I would like to start the report by thanking all the Parish Council members for the work they have done for the Parish this year and also for the support they have shown me as Chairman. It is great that we are up to a full council once again and I welcome in particular Hassan and Harriet. All councillors have played a very active role on the council, and this goes well beyond attending a monthly meeting. I would also like to thank our clerk, Sam who has always been on hand to guide and give advice on issues, dealt with all our legal obligations and financial reporting and meeting preparation. Sam has also undertaken to keep up to date with new regulations and skills to make her job as efficient and up to date as possible. The annual internal audit confirmed all financial regulations and measures had been met and measures adhered to. All this information has been available throughout the year on the PC website and/or Parish notice boards along with monthly minutes and Agendas.*

*The annual precept for the Parish remained unchanged. The PC were successful with grant applications made which enabled events to be put on without using PC funds.*

*Our ward councillors have attended meetings regularly and have been an important link for us to the ERYC, keeping us up to date with events, grants, services and much more. Thank you.*

*The PC has continually lobbied ERYC for improved parking, road and verge maintenance and flooding issues in the Parish. Many things have been addressed but there is more to be done. The new bus service which has just started is very welcome and hopefully residents and visitors will make full use of it.*

*Swineridge view picnic sight continues to be maintained by Robert Willoughby and Rob Sowery. The Parish Council would like to thank them for their continued support in doing this. Millington wood has undergone a maintenance and regeneration program following the felling of dead ash trees. New trees have been planted for future enjoyment and environment protection. The village allotments have been inspected. There is an*

*increased interest in allotment rentals and a waiting list has been made for the future. The Parish Matters magazine continued to be published informing residents of events etc. Thank you to Adrian Roberts for all the work he does on this and to the councillors who walk around the villages distributing it. During the past year the PC have organised along with help from parishioners several events. The Coronation Tea Party in May at the home of Mr & Mrs John Burley was a huge success with a lovely afternoon enjoyed by residents and friends. In November the annual Bonfire Night celebrations took place and was a sellout event. Our grateful thanks to Robert Willoughby for organising the bonfire and fireworks along with the general running of the event, thanks to The Gait Inn for selling the tickets for us. It is the envy of many villages! A Village Christmas tree was erected in the middle of the village at the home of Mr & Mrs Robinson and was lit up and enjoyed throughout December. Another sell out event was the Parish Christmas meal and entertainment at The Gait Inn. Many thanks to our hosts Dan and Harriet for a superb evening. Plans are underway for our D Day celebrations on 6th June with a Fish and Chip supper followed by the lighting of our Beacon at 9.15pm.*

*Finally, I would like to thank once again all Councillors for the work done this last year for their community.*

2024.40 WILKINSONS TRUST ANNUAL REPORT

A trustee reported that no gifts had been given and the rent had been paid for the field. The Village Hall had approached the Trust for a donation towards the roof, but it was ascertained that the Trust can only distribute monies to individuals.

There is still a vacant seat. The clerk confirmed that this would be discussed in May.

ACTION: Clerk to produce list of Trustees for the noticeboards.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

The member of the public asked about the new bus service. Cllr Morgan confirmed that it runs on Bank holidays, and weekends. Cllr Cawood noted that the timetable will be on the ERYC website.

The member of the public asked about the charity that was being donated to as part of D-Day. Cllr Morgan confirmed that the pub will be donating as part of a national initiative, so the charities are already decided on. The resident went on to say that if this hadn’t been the case, she would have suggested a memorial plaque for the Church to commemorate the fallen soldier. Cllr Cawood suggested that she approach the Church council with this idea.

The member of public noted that to commemorate D-Day, she would be displaying information about residents who served in the war. All were happy with this.

Meeting started at 7.32 pm.

2024.41 WELCOME AND APOLOGIES– All present.

2024.42 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST– Cllr Swanborough recorded her interest in planning application # 00706.

2023.43 MINUTES OF THE MEETING HELD IN MARCH

It was agreed that that these were a true and accurate record and were signed by Cllr Cawood.

2023.44 WARD COUNCILLOR REPORT

Updates had been given to the clerk prior to the meeting that are to be covered under matters arising.

2023:45 MATTERS ARISING (including actions not listed on agenda)

Pothole at entrance to Millington Woods

It was confirmed that the location of the pothole had been misunderstood by ERYC and that this will now be reviewed.

State of The Bence

It was confirmed that some potholes had been filled in but there are new ones. The clerk asked how the PC wanted to proceed with this action as it had been open for some time. All agreed that the clerk should ask Ward Cllr Hammond for feedback on the situation.

Updated Village Map

Cllr Morgan brought the updated map that a resident had produced. All reviewed this, and the only addition made was the What3Words for the defibrillator. Cllr Morgan will send an updated copy to all once this has been added.

2024.46 ACCOUNTS

The clerk had sent the bank statement, accounts reconciliation and schedule of payments prior to the meeting.

Samantha O’Connor – clerk salary (March)

Samantha O’Connor – clerk expenses (March)

ERNLLCA - £293.01 (membership fees)

Easily - £8.26 (website domain renewal)

Cllrs Smith and Kheirbani reviewed and signed the invoices and schedule of payments.

Cllrs Willoughby and Morgan reviewed and signed the bank statement and accounts reconciliation.

2024.47 REPLACEMENT BENCH AT SWINERIDGE

This was discussed and agreed that a recycled plastic bench would replace this. Cllr Morgan and Smith will discuss how it will be installed. Cllr Morgan will send the details for ordering it to the clerk.

Cllr Smith suggested that the memorial plaque for the fallen soldier be included on the bench. All agreed that this could be discussed after its purchase.

2024.48 PLANNING APPLICATIONS

*24/01132/PLF Erection of a portal framed building to store tools, machinery, and mowing equipment (resubmission 23/02849/PLF). Location: Crows Nest, Givendale Road, Great Givendale, YO42 1TS. Decision received from ERYC.* The decision by ERYC to approve the application was read out.

*24/00706/PLF Erection of porch to front. Location: The Bungalow, Main Street, Millington, YO42 1TX.*

Cllr Cawood invited Cllrs to make comments on the application. There were no objections. Cllr Morgan proposed to support this, Cllr Smith seconded this, and all agreed with the exception of Cllr Swanborough, as per her declaration of interest.

2024.49 CORRESPONDENCE AND COMMUNITY ISSUES – to include correspondence via Whatsapp

The clerk asked Cllrs to use WhatsApp for expedited responses but that any matters should be emailed in the first instance. This will ensure that nothing gets overlooked and that there remains a robust filing system, should anything need revisiting. All agreed to this.

The clerk and Cllr Willoughby signed off the clerk’s appraisal.

The clerk reported that Asian hornets have been seen in Hull and handed a leaflet for Cllr Morgan to display on the noticeboard. These are a highly invasive species and sightings should be reported using the QR code.

Cllr Cawood went through the draft version of the Parish Matters. Cllr Swanborough suggested putting the details of the new bus service in.

ACTION: Clerk to agenda ‘Dog fouling’ and ‘keeping dogs on leads’ for the next meeting. ACTION: Clerk to bring costings of dog waste bag dispensers.

Cllr Morgan asked if the PC could purchase a latch for the gate at Swineridge. Cllr Cawood agreed that she would source one. It was confirmed that a resident had already volunteered to install it.

The events social meeting will be held on April 8th at 7.15pm at Cllr Burleys hose.

ACTION: Agenda ‘Parking’ for the next meeting.

2024.49 DATE OF NEXT MEETING

7th May for the Annual Parish Council Meeting at 7.15pm, Village Hall.

**Meeting closed at 20:10**

Signed as a true and accurate record of the minutes.