**Minutes of the Parish Council Meeting held on Tuesday 3rd December 2024 in Millington Village Hall.**

Present: Cllrs Cawood, Willoughby, Burley, Khreibani, Smith, Swanborough and Ward Cllr Hammond.

The meeting was opened by the Chair and assisted by the Clerk.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here as there were no members of the public in attendance.

The Meeting started at 7.18 pm.

2024.128 WELCOME AND APOLOGIES

Cllr Morgan and Ward Cllrs Cary and West had given their apologies prior to the Meeting.

Cllr Cawood welcomed everyone, including the new Parish Clerk Andrew Buxton.

2024.129 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST

None.

2024.130 MINUTES OF THE MEETING HELD IN NOVEMBER

It was agreed that these were a true and accurate record and they were signed by Cllr Cawood.

2024.131 WARD COUNCILLOR REPORT

Ward Cllr Hammond advised that the broken metal barrier had been repaired. He noted that ERYC were continuing to implement a policy of gritting both rural and main roads at the same time which had resulted in significantly fewer complaints from residents. He confirmed that the potholes on Givendale Lane had been filled and were due to be finished with tarmac shortly. He also confirmed that the new bus service between Fridaythorpe and Pocklington on Tuesdays had started on 3rd December. The Clerk asked Ward Cllr Hammond how long the new service would continue for and whether the Wolds Explorer Service would resume. Cllr Hammond advised that both are dependent on spare funds being available, as well as the impact of the announced increase in the single bus fare cap from £2.00 to £3.00 in January 2025.

2024.132 BUILDING MATERIALS LEFT ON VILLAGE PUBLIC CAR PARK

A number of complaints had been received by the Parish Council regarding building materials and scaffolding equipment which had been delivered to and left at the Car Park on Swineridge Lane and on nearby grass verges. The materials and equipment are for the building site on Church Lane. The Clerk has contacted both ERYC Highways and ERYC Planning, and a response had been received from Mike Roebuck at ERYC Planning to advise that the site had been visited and assurances had been given that the materials would be removed and that the actions would not be repeated. Cllr Willoughby noted that a pallet of scaffolding poles was continuing to be stored on a verge along Church Lane. The Clerk advised that he had recently written to Mike Roebuck about this and was awaiting a further response.

2024.133 MATTERS ARISING (including actions not covered elsewhere on the Agenda)

Councillor Forms

The Clerk advised that he was still to receive forms from two Councillors.

ACTION: Cllrs Burley and Khreibani to complete their forms as soon as possible.

Wilkinson Trust

Cllr Cawood advised that she had spoken to Mrs Berriman and had confirmed that a new Trustee had been found. Mrs Berriman has asked for the copy Deed to be returned. Cllr Burley advised that the Parish Council should request a copy of the full Deed for their own records.

ACTION: Clerk to send e-mail to Mrs Berriman with details of the new Trustee.

Dog fouling signs

There was a brief discussion regarding the best way forward with sourcing dog fouling signs. Ward Cllr Hammond advised that they were readily available from ERYC Dog Wardens.

ACTION: Clerk to e-mail Ward Cllr Hammon for contact details of the ERYC Dog Wardens.

Payment Access on Barclays

Cllr Cawood advised that she had brought with her the forms to add the new Clerk onto the Mandate at Barclays. These were to be signed by all signatories after the Meeting.

ACTION: Clerk to complete the forms and send to Barclays.

2024.134 ACCOUNTS

The Clerk had sent round the Accounts spreadsheet and the Schedule of Payments prior to the Meeting.

Sharon Cawood Test Payment from Barclays Community Account £2.00

The Gait Inn Bonfire Food £112.55

Samantha O'Connor Clerk’s Holiday Pay

Samantha O'Connor Clerk’s Expenses (November)

Samantha O'Connor Clerk’s Salary (November)

Cllrs Smith and Khreibani reviewed and signed the Accounts, invoices and the Schedule of Payments.

2024.135 SET BUDGET FOR PRECEPT (from the Action Plan)

The Clerk advised that two e-mails had been received from the Parish & Town Councils Team at ERYC with further information regarding the setting of a Precept for 2025/26. The Provisional Council Tax Base is 111.30 Band D equivalent properties. This is subject to approval by the Cabinet of ERYC on 10th December. The deadline for returning the Local Precept Demand is 17th January.

ACTION: Clerk to add “Precept” to the Agenda for the Meeting on 7th January.

2024.136 PARISH MATTERS COPY DEADLINE

The Clerk noted that the most recent edition of Parish Matters doesn’t appear on the Parish Council website.

ACTION: Clerk to contact Adrian Roberts and request the .pdf version for uploading onto the website.

2024.137 PLANNING APPLICATION

*24/02494/PLF Change of use of three private bedrooms at first floor to form two Bed and Breakfast bedrooms with en-suites. Location: Gait Inn, Main Street, Millington, YO42 1TX.*

The Clerk read out a letter from ERYC Planning confirming that the above Application had been approved.

2024.138 PROPOSED NEW YORKSHIRE WOLDS AONB: LAUNCH OF STATUTORY AND PUBLIC CONSULTATION

The Consultation is open until midnight on 13th January 2025. A drop-in session had been held at the Village Hall on 14th November. Members of the public are encouraged to submit their views via the Online Response Form or via e-mail. The form, together with further information about the Consultation, can be found at <https://consult.defra.gov.uk/ne-landscape-heritage-and-geodiversity-team/yorkshire-wolds-designation/>

The contact e-mail address is [YorksWoldsDesignationProject@naturalengland.org.uk](mailto:YorksWoldsDesignationProject@naturalengland.org.uk)

2024.139 PARISH COUNCIL WEBSITE AND EASILY DOMAIN

The Clerk noted that the 2023 and 2024 invoices for the renewal of the millingtonparishcouncil.org.uk domain had not left the bank account. The Clerk will contact the Registered Owner of the domain to confirm how the invoices have been paid. The Clerk also suggested that the Parish Council website would benefit from being brought up to date and new information added to encourage increased use. This would also be helped by regular posts on the Facebook page directing people to pages on the website.

ACTION: Clerk to contact the Registered Owner of the domain for further information.

ACTION: All Councillors to review pages on the website and suggest improvements to the Clerk.

2024.140 CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Cawood handed out the “Thank you” letters for the Bonfire event.

Cllr Cawood gave the Clerk two invoices which are to be added to the Accounts and to the Schedule of Payments for the next Meeting. Cllr Cawood also signed the Clerk’s contract on behalf of the Parish Council.

Cllrs Cawood and Willoughby have checked the Salt Bins in the Parish and have identified a number of bins which need repair/replacement or topping up.

ACTION: Clerk to report each Salt Bin to ERYC for remedial action.

An e-mail had been received by one of the Councillors from a resident regarding the possibility of further improvements to the broadband service in Millington village.

ACTION: Cllr Cawood to look into this further and report back.

Cllrs Smith and Swanborough had conducted the Allotment Inspection and raised the possibility that one of the allotments might be split into two parts. This was discussed and it was decided that more information regarding the tenancy would be needed before this could be taken forward.

ACTION: Clerk to provide further details to all Councillors regarding allotment tenancies.

ACTION: Cllr Cawood to discuss with the current tenant of the allotment.

Cllr Cawood advised that she was happy to arrange purchase of this year’s Christmas Tree and all Councillors agreed for the tree to be bought and Cllr Cawood to be reimbursed.

2024.141 DATE OF NEXT MEETING

The next Meeting will be held on Tuesday 7th January 2025 at 7.15pm in the Village Hall.

The Meeting closed at 8:50pm.

Signed to confirm that these Minutes are a true and accurate record of the Meeting.