**Minutes of the Parish Council Meeting held on Tuesday 11th June 2024 at 7.15pm in Millington Village Hall.**

Present: Cllrs Cawood, Burley, Khreibani, Morgan, Willoughby and Swanborough.

The meeting was opened by the Chair and assisted by the clerk.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 7.19 pm.

2024.72 WELCOME AND APOLOGIES

Cllr Smith had given his apologies to the Chair, prior to the meeting.

2024.73 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST

None.

2024.74 MINUTES OF THE MEETING HELD IN MAY

It was agreed that that these were a true and accurate record and were signed by Cllr Willoughby as she had been acting Chair in that meeting.

2024.75 WARD COUNCILLOR REPORT

Ward Cllr West updated the PC, as follows:

The Yorkshire Wildlife Trusts ‘state of wildlife’ report is out.

The Humber Forestry Commission is still available to plant trees.

The debris has been cleared from outside Spring House. Cllr Cawood noted that the resident is having to constantly maintain the drain to prevent flooding as well as having to remove the waste. Ward Cllr West suggested that the resident continue to report this issue with ERYC.

He will chase up the traffic measures requested. It was confirmed again that traffic mirrors are not permitted.

The Devolution next step with be signed off in June and then sent to Central Government.

2024.76 MATTERS ARISING (including actions not covered elsewhere on the agenda)

Pothole at entrance to Millington Woods

It was confirmed that this has not been repaired. A discussion was held, and it was agreed to remove this from the action list as there are far worse potholes now. The clerk confirmed that this had first been reported on the 8th of June 2023.

Ward Cllr West agreed to speak to the Countryside Access Team about the poor state of the car park.

Broken Manhole Cover up The Balk

Ward Cllr West reported this to Yorkshire Water during the meeting.

Councillor forms

The remaining declaration of acceptance forms were signed and countersigned by the clerk. There are some outstanding registers of interests forms.

Outstanding allotment rental

Cllr Cawood has spoken to the tenant and the clerk has sent another copy of the original rental demand.

2024.77 ACCOUNTS

The clerk had sent the bank statement, accounts reconciliation and schedule of payments prior to the meeting.

Samantha O’Connor – clerk salary (May)

Samantha O’Connor – clerk expenses (May)

Robert Willoughby - £36 (smoke bombs for D-Day event)

Robert Willoughby - £29.90 (wax torches for D-Day event)

Gallagher - £438.47 (insurance renewal)

Emma Flecher - £175 (internal audit)

Cllrs Morgan reviewed and signed the invoices and schedule of payments. ACTION: Clerk to obtain a second signature at the next meeting.

Cllr Willoughby reviewed and signed the bank statements and accounts reconciliations.

2024.78 INTERNAL AUDITOR REPORT

The clerk had sent the report to all Cllrs prior to the meeting. There were no issues reported and the PC annual return has been signed off. The clerk noted that all lawful documentation has been published on the noticeboards and website.

2024.79 PARISH COUNCIL FACEBOOK PAGE

A discussion was held surrounding which Cllr should take over managing the Facebook page. Cllr Morgan agreed to do this.

2024.80 D-DAY EVENT AND YORKSHIRE DAY

Cllr Cawood expressed her thanks to Robert Willougby for his excellent organisation of the event. ACTION: Cllr Morgan to send the clerk photos for the website. A discussion was held regarding the purchase of a commemorative tree. All agreed to consider what type and where it should be planted. A discussion was

held as to the wording for the plaque and all agreed that it should be general commemorative D-DAY wording.

Further thanks were extended to the resident who displayed historical information relating to Millington residents who were called up the War. The display was very informative and received a lot of interest.

A social meeting has been held regarding Yorkshire Day. It was agreed to investigate the costs of a banner for the centre of the village.

It was agreed that Cllr Cawood should apply for the ‘Do It for East Yorkshire’ grant to cover some of the costs for the medals, printing, prizes, banner, hill-run plaque and potentially a Portaloo.

2024.81 CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Morgan suggested that a social WhatsApp group should be formed to remind residents about upcoming events. It was agreed that due to data protection laws, the Parish Council would not be able to set this up. Cllr Morgan agreed to set this up as a resident and not a member of the Parish Council.

The clerk had sourced a King’s portrait on behalf of the Parish Council and the Parish Council have donated this for display in the Village Hall. The clerk brought the portrait to the meeting and left it in the kitchen, as agreed with one of the trustees.

2024.82 DATE OF NEXT MEETING

The next meeting will be held on the 2nd of July at 7.15pm in the Village Hall.

**Meeting closed at 20:15**

Signed as a true and accurate record of the minutes.