**Minutes of the Parish Council Meeting held on Tuesday 5th November 2024 at 7.15pm in Millington Church.**

Present: Cllrs Cawood, Willoughby, Burley, Khreibani and Morgan.

The meeting was opened by the Chair and was assisted by the clerk.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 7.21 pm.

2024.113 WELCOME AND APOLOGIES

Cllr Swanborough and all Ward Cllrs had given their apologies prior to the meeting. Cllr Smith was not present.

Cllr Cawood welcomed the new clerk, Andrew Buxton. It was agreed that the current clerk (Samantha O’Connor) would stay on until the 29th of November to assist in the handover. All documents are to be handed to both Andrew and Cllr Cawood after the meeting. The laptop and projector will also be given to Andrew. The current clerk will produce the minutes from this meeting and then hand over the running of the PC to Andrew.

2024.114 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST

Cllr Morgan expressed an interest in agenda item number 2024.122

2024.115 MINUTES OF THE MEETING HELD IN OCTOBER

It was agreed that that these were a true and accurate record and were signed by Cllr Willoughby.

2024.116 WARD COUNCILLOR REPORT

There was no report as no Ward Cllr was in attendance.

2024.117 MATTERS ARISING (including actions not covered elsewhere on the agenda)

Councillor forms

ACTION: Clerk to gather Cllrs Burley and Khreibani’s forms at the next meeting.

Broken Metal Barrier

Cllr Khreibani confirmed that this has not been repaired yet. ACTION: Clerk to ask Ward Cllr Hammond for an update again.

Dog fouling signs

The clerk had sent links to both signs and stencils. It was agreed by all that signs would be the best fit. ACTION: Clerk to order 8 signs.

Commemorative Tree

Cllr Cawood noted that there was no rush to decide on the tree or location. It would be better if a village walkaround could be carried out to determine both.

Payment Access on Barclays

Cllr Cawood confirmed that she has access to make payments and set up new payees.

2024.118 ACCOUNTS

The clerk had sent the bank statement, accounts reconciliation and schedule of payments prior to the meeting.

Samantha O'Connor Backdated pay award for 2024/25

Robert Willoughby Repayment for fireworks - £800.00

Jackie Willoughby Repayment for lantern - £23.99

Jackie Willoughby Repayment for lantern - £28.99

Robert Willoughby Repayment for gas stoves - £30.00

Samantha O'Connor Clerk expenses (September)

Samantha O'Connor Clerks salary (September)

Samantha O'Connor Clerk expenses (October)

Samantha O'Connor Clerk salary (to include hours for handover - October)

Cllrs Hassan and Morgan reviewed and signed the invoices and schedule of payments.

Cllr Willoughby reviewed and signed the bank statements and accounts reconciliation.

Cllr Morgan handed an invoice to the clerk for £122.55. Cllr Willoughby confirmed that this would be repaid from the ticket money and then the remainder would be transferred into the PC bank account. The invoice was signed by Cllrs.

2024.119 EMERGENCY PLAN REVIEW

It was agreed that other than the addition of Cllrs to the plan and the change of details of the clerk, this could be published. ACTION: Clerk to make additions and send to ERYC and publish on the website.

2024.120 FINANCIAL STANDING ORDERS FOR REVIEW AHEAD OF PRECEPT

The clerk had sent the current standing orders to all Cllrs for review, prior to the meeting. All were happy that these were correct.

2024.121 MODEL FINANCIAL REGULATIONS – UPDATED VERSION

The clerk had circulated the updated version from ERNLLCA. All were happy to adopt this. ACTION: Clerk to publish the new version on the website.

2024.122 PLANNING APPLICATION

*24/02494/PLF Change of use of three private bedrooms at first floor to form two Bed and Breakfast bedrooms with en-suites. Location: Gait Inn, Main Street, Millington, YO42 1TX.*

Cllr Morgan left the room whilst this was discussed. A discussion was held, and it was agreed unanimously to support the application.

2024.123 PROPOSED NEW YORKSHIRE WOLDS AONB: LAUNCH OF STATUTORY AND PUBLIC CONSULTATION

The clerk noted the launch of the consultation on the 8th of October to include residents. All information and documents in support of the consultation are available to view or download from the consultation website at: <https://consult.defra.gov.uk/ne-landscape-heritage-and-geodiversity-team/yorkshire-wolds-designation/> Cllr Morgan informed the PC that there is to be a drop-in session on November 14th between 12-7pm at the village hall.

2024.124 ANNUAL SNAPSHOT OF ROUGH SLEEPERS

The clerk noted that the night of the 21st of November is being observed. Exact details are required, e.g., ethnicity, age, gender, time, location, etc. The clerk will return a nil value if no one informs them otherwise.

2024.125 DESIGN CODE CONSULTATION LAUNCH

The clerk noted the launch of the consultation running between Monday 21st October - Monday 2nd December 2024. The Draft East Riding Design Code aims to encourage the creation of connected, distinctive and inclusive places that are walkable, green, and sustainable while taking into consideration their context: the built environment and the landscape. A link to the survey can be found here [www.eryc.link/designcodesurvey](http://www.eryc.link/designcodesurvey)

2024.126 CORRESPONDENCE AND COMMUNITY ISSUES

Cllr Morgan produced a letter from the clerk of the Wilkinsons Trust as well as part of the Trusts deeds. The deeds confirm that the PC are responsible for finding new trustees. It was noted that a member of the PC already sits on the Trust and that the Trust were informed of this back in august. The PC will advertise the vacancy via the notice boards, parish matters and on Fb.

Cllr Burley noted that the Village Hall are having an opening celebration on the 17th of November at 3pm.

Cllr Willoughby reported that the bonfire event was a success, and all costs had been covered by the sale of the tickets. Cllrs echoed the positive feedback that had been received. Cllr Cawood volunteered to write the thank you cards on behalf of the PC. Cllr Willoughby thanked Cllr Morgan for all her help with the food.

Cllr Cawood asked Cllrs if they were happy to purchase a Christmas tree again this year. All agreed that she could go ahead and organise this.

Cllr Morgan noted that the Christmas meal was organised, but she needed some help with the seating plan.

Cllr Cawood offered to organise the raffle prizes.

2024.127 DATE OF NEXT MEETING

The next meeting will be held on the 3rd of December at 7.15pm in the Village Hall.

**Meeting closed at 20:13**

Signed as a true and accurate record of the minutes.