



The Annual Parish Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 1st April 2025 at 7:15pm** in the Village Hall, Millington.

The Annual Parish Meeting was followed by the monthly Ordinary Meeting of the Parish Council.

Present: Cllrs Cawood, Khreibani, Morgan, Swanborough, Smith
Ward Cllr Hammond
2 members of the public

The Minutes from each Meeting appear below.

Minutes - Annual Parish Meeting

2025.47 Chair's Welcome

The Chair welcomed everyone to the Annual Parish Meeting.

2025.48 Minutes

To adopt the Minutes of the Annual Parish Meeting held on Tuesday 2nd April 2024

The Minutes of the Annual Parish Meeting held on Tuesday 2nd April 2024 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood

2025.49 Public Participation

To receive questions and comments from members of the Parish present at the Meeting

No questions were received from those present.

2025.50 Chair's Annual Report

To receive the Annual Report from the Chair of the Parish Council

The Parish Council has met on the first Tuesday in the month for the past year with the exception of August. All our legal obligations and financial reporting along with the annual internal audit confirmed all regulations and measures had been met and adhered to. The Parish Precept was set and again remains unchanged due to careful budgeting and the Parish Council making full use of ERYC grants which have been available. All this information has been available throughout the year on the Parish Council website and/or Parish noticeboards along with monthly Minutes and Agendas.

In November our Parish Clerk Samantha O'Connor left and was quickly replaced by Mr Andrew Buxton. Andrew has settled into the role very quickly and has improved and updated many of our systems and in particular the Parish Website which is so much more informative and up to date. Jackie Willoughby has stood down from the Council in February, I am very grateful for the work she did and in particular the support she gave me in her role as Vice Chairman.



The allotments were inspected and found to be in good order, the rent has been increased by 5% for the coming year. Swineridge View picnic site is also well maintained, thanks to Robert Willoughby and Rob Sowerby. A new picnic bench was purchased for the site too.

The defibrillator has been maintained and new batteries and pads purchased for it.

The Council along with residents has had a very busy year socially. June 6th saw the D Day celebrations with a torch-lit parade, lighting of the beacon and a fish supper at The Gait Inn. Yorkshire Day quickly followed on 5th August where the Parish came together for Hill Run, afternoon tea, produce show, sports, Treasure Hunt and lots more. Local band The Fogglesykes played and raised £62 for the Macmillan charity. On the 2nd November the annual Bonfire Night celebrations took place. This was a huge success and our grateful thanks go to Robert Willoughby and his team for such a great event. On the 2nd December a Christmas Parish meal took place at The Gait Inn. Around 60 people enjoyed a traditional Christmas meal and live entertainment. Once again our thanks to Dan and Harriet for hosting this event. The Parish Council purchased a Xmas tree for the village centre for all to enjoy. Thank you to Mr and Mrs Robinson for the use of their garden.

Due to the increased interest in the village social events a Social Committee was set up and met for the first time in February. All are welcome to join the group and full details can be found on the Parish website and Facebook page. The Parish Matters magazine continues to be distributed by hand throughout the Parish and contains all events and village news.

I would like to finish the report by thanking all the Parish Council members for the work they have done for the Parish this year and also for the support they have shown me as Chairman. All councillors have played a very active role on the Council and this goes well beyond attending the monthly meetings.

2025.51 Wilkinson Trust Annual Report

To receive the Annual Report from The Wilkinson Trust

The Clerk to the Wilkinson Trust reported that no grants had been given during the last year, that the rent for the field had been paid and accounted for and that the Annual Return had been completed. A walk around the Poor Close was due to be arranged. The Clerk to the Wilkinson Trust also advised that she would be stepping down in the near future and that a new Clerk would need to be appointed.

ACTION: Cllr Cawood to circulate a copy of the Wilkinson Trust Deed to all members of the Parish Council for review.



Minutes - Ordinary Meeting

2025.52 Chair's Welcome

The Chair welcomed everyone to the Ordinary Meeting of the Parish Council.

2025.53 Apologies

To receive and agree or note apologies for absence from the Meeting

Apologies had been received from Cllr Burley which were noted

Apologies had also been received from Ward Cllrs Cary and West.

2025.54 Declarations of Interest

(a) To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item

There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item

(b) To note any Grants of Dispensation

There were no Grants of Dispensation

2025.55 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as no members of the public were present.

2025.56 Minutes

(a) To adopt the Minutes of the Ordinary Meeting held on Tuesday 4th March 2025

The Minutes of the Ordinary Meeting held on Tuesday 4th March 2025 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood

(b) To consider any matters arising from the Minutes of the above Meeting

There were no matters arising from the Minutes of the above Meeting

2025.57 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllr Hammond provided the following updates;

(a) Sections of Swineridge Lane are to be surface dressed as part of East Riding of Yorkshire Council's annual surface dressing programme

Further information has been added to the [Parish Council website](#)

(b) The consultation period for the proposed new boundaries for council wards in the East Riding of Yorkshire is open until Monday 12th May 2025 and people can give their views online, by e-mail or by post. Further information can be found on the below link;

[Have your say on a new political map for East Riding of Yorkshire Council](#)



2025.58 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*

The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and signed by Cllrs Morgan and Swanborough

- (b) *To approve any receipts for expenditure*

The receipts for expenditure were reviewed and signed by Cllrs Morgan and Swanborough

The Clerk	Clerk's Salary (March)	
The Clerk	Clerk's Salary Correction (February)	
The Clerk	Clerk's Salary Correction (Nov / Dec / Jan)	
ICO	ICO Annual Fee	£47.00
Millington Village Hall	Invoice for Meetings (January / February / March)	£45.00
Hobsons Engravers	Hill Run Shield Engraving	£24.00

- (c) *To approve the Clerk's salary and Working From Home payments*

The three payments shown in 2025.58 (b) were approved to bring the Clerk's salary and Working From Home payments up to date. The associated payment to HMRC is due to be collected by Direct Debit on or around 22nd April 2025 and will be reflected in this section of the Minutes for the Ordinary Meeting on Tuesday 6th May 2025

2025.59 Planning Application

To consider the below Planning Applications

25/00564/PLF

Whitehaven, Wood Gate, Millington, East Riding Of Yorkshire YO42 1TZ

Erection of a domestic storage building/garage

A site visit had been completed by Cllrs Cawood, Morgan and Swanborough

RESOLUTION: The Parish Council has no objection to this Planning Application

ACTION: Clerk to enter the above Resolution as a Consultee Comment on the East Riding of Yorkshire Council's Planning Portal

25/00661/PLF

Land South West Of Clay Cottage, Clay Lane, Millington, East Yorkshire YO42 1TX

Erection of 3no. equine buildings and associated hardstanding for private use

(Retrospective Application)

RESOLUTION: The Parish Council has no objection to this Planning Application

ACTION: Clerk to enter the above Resolution as a Consultee Comment on the East Riding of Yorkshire Council's Planning Portal

2025.60 Parish Councillor Vacancy

To receive updates on the vacancy for a Parish Councillor

A poster has been made and will be added to the Parish Council website, the Facebook page and the two noticeboards. Anyone who may be interested in joining the Parish Council is invited to contact the Clerk.



2025.61 Parish Noticeboard

To review the condition of the Parish Noticeboards in Millington and in Givendale and to consider improvements and/or repairs to them

The noticeboard in Givendale is relatively new and is in good condition. The noticeboard in Millington would benefit from being sanded and varnished.

ACTION: Cllr Morgan to look into arranging works to the noticeboard in Millington

2025.62 Social Committee

To receive a report from the Social Committee following the Meeting on 17th March 2025

- (a) The Meeting in March saw the VE and VJ Day arrangements being confirmed as well as a provisional timetable for the Yorkshire Day celebrations being created.
- (b) An application is to be made for a grant from the East Riding of Yorkshire Council to commemorate VE Day and VJ Day
- (c) An application is also to be made for a temporary road closure during the Yorkshire Day celebrations on Sunday 3rd August 2025
- (d) The Village Hall Committee has approved plans to hold a Plant Sale during May
- (e) An Easter Egg Hunt is being organised with entry forms available from The Gait Inn
- (f) A further Meeting will be held on Monday 23rd June 2025 at 7:00pm in The Gait Inn to finalise the timetable for the Yorkshire Day celebrations

2025.63 Parish Matters

To discuss the next edition of Parish Matters and to review items for inclusion, in particular upcoming events organised by the Social Committee

Details of the upcoming events will be provided to Cllr Cawood and the next edition of Parish Matters is due to be published around the end of April

2025.64 Clerk's Report

To receive updates from the Clerk

- (a) *Parish Council website & domain*

ACTION: Parish Councillors to review pages on the website and suggest updates

- (b) *Clerk's Probation and revisions to Contract of Employment*

ACTION: Clerk to draft a revised Contract of Employment for approval by the Parish Council at the Ordinary Meeting on Tuesday 6th May 2025

2025.65 Date of next Meeting

- (a) *To resolve that the Annual Parish Council Meeting will be held on Tuesday 6th May 2025 at 7:15pm in the Village Hall, Millington*

RESOLUTION: The Parish Council resolved that the Annual Parish Council Meeting will be held on **Tuesday 6th May 2025 at 7:15 pm** in the Village Hall, Millington.

This will be followed by an Ordinary Meeting of the Parish Council

- (b) *To note any items for inclusion on the Agenda for the Annual Parish Council Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda



Shirley Cawood