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An Ordinary Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 1st July 2025** in the Village Hall, Millington.

Present: Cllrs Cawood, Morgan, Burley and Smith

The Clerk

Ward Cllr Cary

One member of the public

The Minutes from this Meeting appear below.

Minutes

2025.98 Chair's Welcome

The Chair welcomed everyone to the Meeting.

2025.99 Apologies

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllrs Khreibani and Swanborough which were noted
- Apologies had also been received from Ward Cllrs Hammond and West

2025.100 Declarations of Interest

(a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.101 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council.

2025.102 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 3rd June*

The Minutes of the Meeting held on Tuesday 3rd June were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood

(b) *To consider any matters arising from the Minutes of the above Meeting*

- Ward Cllr Cary confirmed that the damaged street light had been reported
- the two people who have undertaken maintenance of Swineridge View had confirmed they were happy to continue in the role

Initials:



2025.103 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

- Works to the approximate value of £5 million are planned for the network of rural roads and unclassified roads, including some which are on the routes of Roman Roads

2025.104 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*
The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and signed by Cllrs Morgan and Burley

- (b) *To approve any receipts for expenditure*

The receipts for expenditure were reviewed and signed by Cllrs Morgan and Smith

A J Gallagher	Insurance Renewal	£439.32
Emma Fletcher	Internal Audit Fee	£175.00
The Clerk	Clerk's Salary (June)	(redacted)

- (c) *To approve the Clerk's salary and Working From Home payments*

The Clerk's Salary and Working From Home Payments were reviewed and signed by Cllrs Morgan and Burley

2025.105 Events Working Group

- (a) *To receive updates from the Events Working Group, including previews of the Yorkshire Day and VJ Day 80 celebrations*

A meeting of the Events Team had been held at The Gait Inn on Monday 23rd June

Yorkshire Day (Sunday 3rd August 2025)

Preparations for the Yorkshire Day celebrations are being made, with the timetable being agreed and a flyer being produced for circulation in early July with Parish Matters. Further information is available on the [Parish Events](#) page of the Parish Council website

VJ Day 80 (Friday 15th August 2025)

A celebration is planned to commemorate VJ Day 80 which will follow a similar schedule to the VE Day 80 celebration in May.

- 9:00am Raising of the VJ Day flag on the village green
- 8.45pm Torch & bell parade from The Gait Inn to Swineridge View
- 9:15pm Lighting of the beacon

- (b) *To approve any proposed expenditure for the above events*

RESOLVED: The budget for the events was agreed at £650 including the road closure

2025.106 Parish Councillor Vacancy

To receive updates on the vacancy for a Parish Councillor.

RESOLVED: The vacancy will continue to be advertised on the Parish Council website and on Facebook, together with the July edition of Parish Matters if space allows.

2025.107 Parish Matters

To agree the timetable and advertising for the July edition of Parish Matters.

The copy for the July edition of Parish Matters had been sent to Adrian Roberts and delivery to residents is expected to take place on or soon after Tuesday 8th July.

Initials:



2025.108 **Clerk's Report**

To receive updates from the Clerk.

The Clerk presented the figures from the Explanation of Variances report of the 2024-25 AGAR to illustrate where income or expenditure had changed since the 2023-24 Return.

2025.109 **Councillors' Reports**

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Smith noted some overhanging trees with dead branches on Swineridge Lane

ACTION: Ward Cllr Cary to report to ERYC to confirm responsibility for maintenance

- Cllr Morgan noted the uneven road surface at the Millington end of The Mile

ACTION: Clerk to report using the ERYC portal and including the What 3 Words location

2025.110 **Date of next Meeting**

- (a) *To resolve that the next Ordinary Meeting will be held on*

Tuesday 2nd September at 7:15pm in the Village Hall, Millington

RESOLVED: To accommodate holidays, the next Ordinary Meeting will be held on

Tuesday 9th September at 7:15pm in the Village Hall, Millington

ACTION: Clerk to update and publish a revised Schedule of Meetings

- (b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda, including the purchase of a Commemorative Tree

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 9th September 2025

Cllr Sharon Cawood, Chair of Millington-cum-Givendale Parish Council

