



## Millington-cum-Givendale Parish Council

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An Ordinary Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 1<sup>st</sup> July 2025** in the Village Hall, Millington.

Present: Cllrs Cawood, Morgan, Burley and Smith  
The Clerk  
Ward Cllr Cary  
One member of the public

The Minutes from this Meeting appear below.

### Minutes

#### 2025.98 **Chair's Welcome**

The Chair welcomed everyone to the Meeting.

#### 2025.99 **Apologies**

*To receive and agree or note apologies for absence from the Meeting*

- Apologies had been received from Cllrs Khreibani and Swanborough which were noted
- Apologies had also been received from Ward Cllrs Hammond and West

#### 2025.100 **Declarations of Interest**

- (a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*  
There were no Declarations of Interest
- (b) *To note any Grants of Dispensation*  
There were no Grants of Dispensation

#### 2025.101 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council.

#### 2025.102 **Minutes**

- (a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 3<sup>rd</sup> June*  
The Minutes of the Meeting held on Tuesday 3<sup>rd</sup> June were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood
- (b) *To consider any matters arising from the Minutes of the above Meeting*
  - Ward Cllr Cary confirmed that the damaged street light had been reported
  - the two people who have undertaken maintenance of Swineridge View had confirmed they were happy to continue in the role

Initials:



**2025.103 Ward Councillors' Reports**

*To receive a report from the Ward Councillor(s) present at the Meeting*

- Works to the approximate value of £5 million are planned for the network of rural roads and unclassified roads, including some which are on the routes of Roman Roads

**2025.104 Finance**

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*  
The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and signed by Cllrs Morgan and Burley

- (b) *To approve any receipts for expenditure*

The receipts for expenditure were reviewed and signed by Cllrs Morgan and Smith

A J Gallagher	Insurance Renewal	£439.32
Emma Fletcher	Internal Audit Fee	£175.00
The Clerk	Clerk's Salary (June)	(redacted)

- (c) *To approve the Clerk's salary and Working From Home payments*

The Clerk's Salary and Working From Home Payments were reviewed and signed by Cllrs Morgan and Burley

**2025.105 Events Working Group**

- (a) *To receive updates from the Events Working Group, including previews of the Yorkshire Day and VJ Day 80 celebrations*

A meeting of the Events Team had been held at The Gait Inn on Monday 23<sup>rd</sup> June

**Yorkshire Day (Sunday 3<sup>rd</sup> August 2025)**

Preparations for the Yorkshire Day celebrations are being made, with the timetable being agreed and a flyer being produced for circulation in early July with Parish Matters. Further information is available on the [Parish Events](#) page of the Parish Council website

**VJ Day 80 (Friday 15<sup>th</sup> August 2025)**

A celebration is planned to commemorate VJ Day 80 which will follow a similar schedule to the VE Day 80 celebration in May.

- 9:00am Raising of the VJ Day flag on the village green
- 8.45pm Torch & bell parade from The Gait Inn to Swineridge View
- 9:15pm Lighting of the beacon

- (b) *To approve any proposed expenditure for the above events*

RESOLVED: The budget for the events was agreed at £650 including the road closure

**2025.106 Parish Councillor Vacancy**

*To receive updates on the vacancy for a Parish Councillor.*

RESOLVED: The vacancy will continue to be advertised on the Parish Council website and on Facebook, together with the July edition of Parish Matters if space allows.

**2025.107 Parish Matters**

*To agree the timetable and advertising for the July edition of Parish Matters.*

The copy for the July edition of Parish Matters had been sent to Adrian Roberts and delivery to residents is expected to take place on or soon after Tuesday 8<sup>th</sup> July.

Initials:

*SAC*





2025.108 **Clerk's Report**

*To receive updates from the Clerk.*

The Clerk presented the figures from the Explanation of Variances report of the 2024-25 AGAR to illustrate where income or expenditure had changed since the 2023-24 Return.

2025.109 **Councillors' Reports**

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Smith noted some overhanging trees with dead branches on Swineridge Lane  
ACTION: Ward Cllr Cary to report to ERYC to confirm responsibility for maintenance
- Cllr Morgan noted the uneven road surface at the Millington end of The Mile  
ACTION: Clerk to report using the ERYC portal and including the What 3 Words location

2025.110 **Date of next Meeting**

- (a) *To resolve that the next Ordinary Meeting will be held on Tuesday 2<sup>nd</sup> September at 7:15pm in the Village Hall, Millington*  
RESOLVED: To accommodate holidays, the next Ordinary Meeting will be held on **Tuesday 9<sup>th</sup> September at 7:15pm** in the Village Hall, Millington  
ACTION: Clerk to update and publish a revised Schedule of Meetings
- (b) *To note any items for inclusion on the Agenda for the next Meeting*  
ACTION: Clerk to receive items for inclusion and add them to the Agenda, including the purchase of a Commemorative Tree

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 9<sup>th</sup> September 2025

Cllr Sharon Cawood, Chair of Millington-cum-Givendale Parish Council

