



An Ordinary Meeting of Millington-cum-Givendale Parish Council was held at
7.15pm on Tuesday 4th March 2025 in the Village Hall, Millington.

Present: Cllrs Cawood, Burley, Morgan, Swanborough
Ward Cllr Cary

The Minutes for this Ordinary Meeting appear below.

Minutes

2025.31 Chair's Welcome and Declaration on the Recording of Meetings

The Chair welcomed everyone to the Meeting. There was no Declaration on the Recording of Meetings as no members of the public were present.

2025.32 Apologies

To receive and agree or note apologies for absence

Apologies had been received from Cllrs Smith and Khreibani which were noted.

Apologies had also been received from Ward Cllrs Hammond and West.

2025.33 Declarations of Interest

(a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.34 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as no members of the public were present.

2025.35 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 4th February 2025*

The Minutes of the Ordinary Meeting held on Tuesday 4th February 2025 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood

(b) *To consider any matters arising from the Minutes of the above Meeting*

Cllr Cawood informed those present that since the last Meeting she had received a letter of resignation from Cllr Willoughby. The Parish Council would like to express its sincere thanks to Cllr Willoughby for the work she has done for the Parish over several years

2025.36 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllr Cary provided the following updates;

(a) New boundaries are being proposed for council wards in the East Riding of Yorkshire, and a 10-week consultation period will be open until Monday 12th May 2025

[Have your say on a new political map for East Riding of Yorkshire Council](#)



- (b) East Riding of Yorkshire Council had approved the 2025-26 Budget at a Meeting on Thursday 6th February 2025. Further information can be found on the below web pages [East Riding of Yorkshire Council passes budget for 2025/26 Council budget](#)
- (c) Ward Cllr Hammond had proposed the ending of "Meat-Free Mondays" in schools [Councillor wants stop to meat-free days at schools - BBC News](#)
- (d) The Do It For East Yorkshire Community Grant has been temporarily suspended following the receipt of a large number of applications

Cllr Cawood reported that although repairs had been made to the road surface on Givendale Lane those repairs were very quickly being undone by passing traffic, and asked Ward Cllr Cary to report the issue to ERYC Highways with the request that more durable repairs are made.

2025.37 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*
The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and signed by Cllrs Morgan and Burley
- (b) *To approve any receipts for expenditure*
The receipts for expenditure were reviewed and signed by Cllrs Morgan and Burley

The Clerk
The Clerk

Clerk's Salary (February)
Clerk's Salary (November / December / January)

- (c) *To approve the Clerk's salary and Working From Home payments*
The two payments shown in 2025.37 (b) were approved to bring the Clerk's salary and Working From Home payments up to date. The associated payments to HMRC will be reflected in this section of the Minutes for the Ordinary Meeting on Tuesday 1st April 2025
- (d) *To identify sums of money held for specific purposes or from specific sources*
RESOLUTION: A small number of monetary amounts are held at Barclays for specific purposes or from specific sources, and these amounts should be listed for transparency and for ease of reference
ACTION: Clerk to add this information to the Accounts Spreadsheet

2025.38 Planning Application

To consider the below Planning Application

25/00217/PLF

Glen Lodge, Main Street, Millington, East Riding Of Yorkshire YO42 1TX

Erection of two storey extension to rear, with single storey extension, canopy and bay window to front; conversion of integral garage and detached outbuilding to create additional living accommodation; alterations to doors, windows and roof; following removal of single storey element and balcony to rear, and lean-to shed to rear

RESOLUTION: The below Consultee Comment has been added to the Planning Application and can be viewed on the [ERYC Planning Portal Website](#)



Millington-cum-Givendale Parish Council has resolved to submit an Objection to Planning Application 25/00217/PLF.

In submitting this Objection, the Parish Council wishes to draw attention to the following points;

1. It is unclear how deliveries of building materials to the site will be received and where those materials and other building equipment will be stored. If deliveries are made via the entrance on Main Street, then the flow of traffic may be impacted and the use of the adjacent footpath by pedestrians may be hindered. If deliveries are made via Welburn Close, then the Parish Council would reference the issues relating to site access and to storage of materials/equipment for Planning Application 21/03091/PLF
2. The Parish Council would question whether the retention of two car parking spaces at the front of the site provides adequate parking and turning facilities for the enlarged property.
3. With regards to the Annexe at the rear of the site, the Parish Council has concerns regarding its overall size and whether it may require additional parking provision

2025.39 Parish Council Bus Shelter Replacement Programme

To consider the Bus Shelter Replacement Programme and Expression of Interest Form

RESOLUTION: It was resolved not to make an application to this Programme.

2025.40 Damage to Grass Verges

To receive a report on damage to local grass verges

Cllr Swanborough raised the issue of damage to grass verges in the Parish due to the parking and passing of vehicles. The Clerk had contacted ERYC Streetscene Hub together with ERYC Parish Open Door and had been advised that residents should not place rocks, bollards or similar items on grass verges to prevent damage as doing so hinders the summer grass cutting and may leave property owners liable should damage be caused to passing vehicles. Any damage to grass verges should be reported to ERYC Streetscene Hub for remedial works. ACTION: Clerk to reports a number of damaged grass verges to ERYC Streetscene Hub.

2025.41 Dog Fouling Signs

(a) To consider requesting dog fouling signs from the ERYC Dog Wardens

RESOLUTION: Councillors to compare the existing signs with those currently available from the ERYC Dog Wardens and to advise the Clerk of any requirements

(b) To review other signage available on the ERYC website

ACTION: Clerk to circulate this information for possible inclusion in Parish Matters

2025.42 Social Committee

To receive a report from the Social Committee following the Meeting on 17th February 2025

(a) The following events have been agreed

- i. Plant Sale during April and/or May
- ii. VE Day on Thursday 8th May
- iii. Yorkshire Day celebrations on Sunday 3rd August



- iv. VJ Day on Friday 15th August
- v. Bonfire Party on Saturday 8th November
- vi. Parish Christmas Meal on Friday 5th December

More information is available at [Parish Events - Millington-cum-Givendale Parish Council](#)

- (b) A further Meeting will be held at 7:00pm on Monday 17th March in The Gait Inn to discuss the Yorkshire Day celebrations
- (c) The Social Committee will operate independently of the Parish Council, but will come under the umbrella of the Parish Council for insurance and banking arrangements

2025.43 Do It For East Yorkshire Community Grant & VE / VJ Day Grant

To discuss the Do It For East Yorkshire Community Grant and the VE / VJ Day Grant

- (a) As noted in Minute 2025.36 (d) The Do It For East Yorkshire Community Grant has been temporarily suspended following the receipt of a large number of applications
- (b) Cllr Cawood to look into applying for the VE / VJ Day Grant

2025.44 Clerk's Report

To receive updates from the Clerk

- (a) *Parish Council website & domain*

ACTION: Parish Councillors to review pages on the website and suggest updates

- (b) *Clerk's Probation and revisions to Contract of Employment*

ACTION: Clerk to circulate the Pay Scale Review from ERNLLCA and to draft a revised Contract of Employment to commence in April 2025 for approval by the Parish Council

2025.45 Schedule of Ordinary Meetings

To agree the Schedule of Ordinary Meetings for April 2025 to March 2026

RESOLUTION: the Schedule of Ordinary Meetings was approved and will be uploaded onto the Parish Council website.

2025.46 Date of next Meeting

- (a) *To resolve that the Annual Parish Meeting will be held on*

Tuesday 1st April 2025 at 7:15pm in the Village Hall, Millington

RESOLUTION: The Parish Council resolved that the Annual Parish Meeting will be held **at 7:15pm on Tuesday 1st April in the Village Hall, Millington**. The Annual Parish Meeting will be followed by an Ordinary Meeting of the Parish Council

- (b) *To note any items for inclusion on the Agenda for the Annual Parish Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

Shirley Cawood

Signed to confirm that these Minutes are a true and accurate record of the Ordinary Meeting.

