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An Ordinary Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 4<sup>th</sup> November 2025** in the Village Hall, Millington.

Present: Cllrs Morgan (Vice-Chair), Burley, Khreibani, Smith and Swanborough  
The Clerk  
Ward Cllr Cary  
One member of the public

The Minutes from this Meeting appear below.

## **Minutes**

### **2025.143 Chair's Welcome**

In Cllr Cawod's absence, Cllr Morgan welcomed everyone to the Meeting.

### **2025.144 Apologies**

*To receive and agree or note apologies for absence from the Meeting*

- Apologies had been received from Cllr Cawood, which were noted
- Apologies had also been received from Ward Cllrs Hammond and West

### **2025.145 Declarations of Interest**

- (a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*  
There were no Declarations of Interest
- (b) *To note any Grants of Dispensation*  
There were no Grants of Dispensation

### **2025.146 Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council.

### **2025.147 Minutes**

- (a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 7<sup>th</sup> October*  
The Minutes of the Meeting held on Tuesday 7<sup>th</sup> October were agreed to be a true and accurate record of that Meeting and were signed by Cllr Morgan
- (b) *To consider any matters arising from the Minutes of the above Meeting*
  - Streetlights 9, 11 and 12 are now working correctly, but Streetlight 12 is still leaning slightly backwards into the hedgerow  
ACTION: Ward Cllr Cary to continue liaising with ERYC Street Scene on this matter
  - The blocked culvert is still in the same condition  
ACTION: Ward Cllr Cary to follow up with ERYC Highways to have the culvert cleared

Initials:



- Cllrs Burley and Swanborough had met with the Clerk prior to the Meeting and had conducted an appraisal following completion of the first year of employment.

ACTION: Clerk to send Appraisal form to Cllrs Burley and Swanborough for sign-off at the Meeting in December

**2025.148 Ward Councillors' Reports**

*To receive a report from the Ward Councillor(s) present at the Meeting*

There were no new items to report, but the following actions points were agreed;

ACTION: Clerk to obtain written confirmation from ERYC that the invoice for the Yorkshire Day road closure has been cancelled

ACTION: Ward Cllr Cary to liaise with the Enforcement Team regarding the overhanging trees on Millington Hill

ACTION: Ward Cllr Cary to report a broken manhole cover on The Balk.

**2025.149 Finance**

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*

The Accounts, Bank Statement and Schedule of Payments were reviewed and approved by Cllrs Khreibani and Smith

- (b) *To approve any receipts for expenditure and to approve the Clerk's salary payment*

The receipts for expenditure were reviewed and approved by Cllrs Khreibani and Smith

Locks Direct	Replacement padlock	£35.74
Leeds Fireworks	Fireworks	£898.94
HMRC	Clerk's PAYE (Jul Aug Sep)	(redacted)
Clerk	Clerk's Salary (Oct)	(redacted)

- (c) *To agree the purchase of the Christmas Tree for 2025*

RESOLVED: A budget of £100 was agreed for this year's tree, and it was noted that Cllr Cawood had offered to collect the tree

**2025.150 Events Working Group**

*To receive any updates from the Events Working Group.*

- The Firework Display would continue to be advertised to increase ticket sales
- A reminder of the tasks to complete before the Firework Display is to be circulated

**2025.151 Commemorative Tree**

*To receive any updates on the purchase and planting of the commemorative tree.*

The Clerk advised that he had been contacted by ERYC regarding the request for permission to plant the tree. There is no issue with the proposed location, but there may be the option for ERYC to adopt and maintain the tree going forward.

ACTION: Clerk to request further information from ERYC about the process of adoption and to update members at the Meeting in December.

**2025.152 Beacon**

*To receive any updates on the purchase of a tall beacon for the Swineridge View site.*

ACTION: Cllr Smith to obtain a quote from Martin Jibson and to update members at the Meeting in December.

Initials:



**2025.153 Allotments**

*To agree the annual inspection of the Parish allotments.*

RESOLVED: Cllrs Smith and Swanborough to inspect the allotments and update members at the Meeting in December.

**2025.154 Clerk's Report**

*To receive updates from the Clerk.*

The Clerk noted that the Precept Demand for 2026/27 would soon require completing and submitting to ERYC, and asked members to consider any changes that may be necessary.

**2025.155 Councillors' Reports**

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

There were no urgent issues to raise.

**2025.156 Date of next Meeting**

*(a) To agree that the next Ordinary Meeting will be held on Tuesday 2<sup>nd</sup> December*

RESOLVED: The next Ordinary Meeting will be held on **Tuesday 2<sup>nd</sup> December at 7:15pm** in the Village Hall, Millington

*(b) To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 2<sup>nd</sup> December 2025

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Cllr Sharon Cawood, Chair of Millington-cum-Givendale Parish Council

