



Millington-cum-Givendale Parish Council

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An Ordinary Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 4th November 2025** in the Village Hall, Millington.

Present: Cllrs Morgan (Vice-Chair), Burley, Khreibani, Smith and Swanborough
The Clerk
Ward Cllr Cary
One member of the public

The Minutes from this Meeting appear below.

Minutes

2025.143 Chair's Welcome

In Cllr Cawod's absence, Cllr Morgan welcomed everyone to the Meeting.

2025.144 Apologies

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllr Cawood, which were noted
- Apologies had also been received from Ward Cllrs Hammond and West

2025.145 Declarations of Interest

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.146 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council.

2025.147 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 7th October*

The Minutes of the Meeting held on Tuesday 7th October were agreed to be a true and accurate record of that Meeting and were signed by Cllr Morgan

(b) *To consider any matters arising from the Minutes of the above Meeting*

- Streetlights 9, 11 and 12 are now working correctly, but Streetlight 12 is still leaning slightly backwards into the hedgerow

ACTION: Ward Cllr Cary to continue liaising with ERYC Street Scene on this matter

- The blocked culvert is still in the same condition

ACTION: Ward Cllr Cary to follow up with ERYC Highways to have the culvert cleared

Initials:



- Cllrs Burley and Swanborough had met with the Clerk prior to the Meeting and had conducted an appraisal following completion of the first year of employment.

ACTION: Clerk to send Appraisal form to Cllrs Burley and Swanborough for sign-off at the Meeting in December

2025.148 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

There were no new items to report, but the following actions points were agreed;

ACTION: Clerk to obtain written confirmation from ERYC that the invoice for the Yorkshire Day road closure has been cancelled

ACTION: Ward Cllr Cary to liaise with the Enforcement Team regarding the overhanging trees on Millington Hill

ACTION: Ward Cllr Cary to report a broken manhole cover on The Balk.

2025.149 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*

The Accounts, Bank Statement and Schedule of Payments were reviewed and approved by Cllrs Khreibani and Smith

- (b) *To approve any receipts for expenditure and to approve the Clerk's salary payment*

The receipts for expenditure were reviewed and approved by Cllrs Khreibani and Smith

Locks Direct	Replacement padlock	£35.74
Leeds Fireworks	Fireworks	£898.94
HMRC	Clerk's PAYE (Jul Aug Sep)	(redacted)
Clerk	Clerk's Salary (Oct)	(redacted)

- (c) *To agree the purchase of the Christmas Tree for 2025*

RESOLVED: A budget of £100 was agreed for this year's tree, and it was noted that Cllr Cawood had offered to collect the tree

2025.150 Events Working Group

To receive any updates from the Events Working Group.

- The Firework Display would continue to be advertised to increase ticket sales
- A reminder of the tasks to complete before the Firework Display is to be circulated

2025.151 Commemorative Tree

To receive any updates on the purchase and planting of the commemorative tree.

The Clerk advised that he had been contacted by ERYC regarding the request for permission to plant the tree. There is no issue with the proposed location, but there may be the option for ERYC to adopt and maintain the tree going forward.

ACTION: Clerk to request further information from ERYC about the process of adoption and to update members at the Meeting in December.

2025.152 Beacon

To receive any updates on the purchase of a tall beacon for the Swineridge View site.

ACTION: Cllr Smith to obtain a quote from Martin Jibson and to update members at the Meeting in December.

Initials:



2025.153 Allotments

To agree the annual inspection of the Parish allotments.

RESOLVED: Cllrs Smith and Swanborough to inspect the allotments and update members at the Meeting in December.

2025.154 Clerk's Report

To receive updates from the Clerk.

The Clerk noted that the Precept Demand for 2026/27 would soon require completing and submitting to ERYC, and asked members to consider any changes that may be necessary.

2025.155 Councillors' Reports

To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. Please note that no decisions can be made during this item.
There were no urgent issued to raise.

2025.156 Date of next Meeting

(a) *To agree that the next Ordinary Meeting will be held on Tuesday 2nd December*

RESOLVED: The next Ordinary Meeting will be held on **Tuesday 2nd December** at **7:15pm** in the Village Hall, Millington

(b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 2nd December 2025

Cllr Sharon Cawood, Chair of Millington-cum-Givendale Parish Council

