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Tuesday 31<sup>st</sup> March 2026

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Millington-cum-Givendale Parish Council to be held on **Tuesday 7<sup>th</sup> April 2026** in the Village Hall, Millington.

The Agenda for this Meeting appears below.

Note: The Ordinary Meeting will follow the Annual Parish Meeting which will begin at 7:15pm. A separate Agenda has been published for the Annual Parish Meeting.

Members of the public are very welcome to attend the Meeting and may address the Parish Council during the Public Participation session.

Andrew Buxton,  
Clerk to Millington-cum-Givendale Parish Council.

## **Agenda**

### **2026.06 Chair's Welcome**

### **2026.07 Apologies**

To receive and agree or note apologies for absence from the Meeting.

### **2026.08 Declarations of Interest**

- (a) To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
- (b) To note any Grants of Dispensation

### **2026.09 Public Participation**

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.**

### **2026.10 Minutes**

- (a) To adopt the Minutes of the Ordinary Meeting held on Tuesday 3<sup>rd</sup> March 2026
- (b) To review each of the Action Points from the Minutes of the March Meeting



**2026.11 Ward Councillors' Report**

To receive a report from the Ward Councillor(s) present at the Meeting.

**2026.12 Finance**

- (a) To review and approve the Accounts, Bank Statement and Bank Reconciliation
- (b) To review and approve the Schedule of Payments

**2026.13 Events Working Group**

To receive an update from the Events Working Group following their Meeting on Monday 30<sup>th</sup> March 2026.

**2026.14 Internal Audit**

To confirm the arrangements for the Internal Audit element of the 2025-26 AGAR (Annual Governance & Accountability Review).

**2026.15 Parish Council e-mail address**

To consider whether to renew the MillingtonParishCouncil.org.uk domain and e-mail address from Easily or to move to a .gov.uk domain and e-mail address via the free offering from Parish Online.

**2026.16 Commemorative Tree**

To receive updates on the planting of the commemorative tree and the ordering of a tree guard and plaque, and to agree a date for the event.

**2026.17 Asset Register**

To consider a review of the assets owned by the Parish Council, their condition and the locations in which they are stored.

**2026.18 Clerk's Appraisal**

To finalise the Clerk's annual appraisal documentation.

**2026.19 Councillors' Reports**

To receive reports from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.**

**2026.20 Date of next Meeting**

- (a) To agree that the Annual Parish Council Meeting and the next Ordinary Meeting will be held on Tuesday 5<sup>th</sup> May 2026
- (b) To note any items for inclusion on the Agendas for the above Meetings

