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An Ordinary Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 7th April 2026** in the Village Hall, Millington.

Present: Cllrs Cawood (Chair), Morgan (Vice-Chair), Burley, Khreibani, Middleton and Swanborough
The Clerk
Ward Cllr Hammond
One member of the public

The Minutes from this Meeting appear below.

Minutes

The Ordinary Meeting opened at 7:25pm, following the conclusion of the Annual Parish Meeting.

2026.06 **Chair's Welcome**

Cllr Cawood welcomed everyone to the Meeting.

2026.07 **Apologies**

To receive and agree or note apologies for absence from the Meeting.

- apologies had been received from Cllr Smith, which were noted
- apologies had also been received from Ward Cllrs Cary and West

2026.08 **Declarations of Interest**

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2026.09 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

2026.10 **Minutes**

(a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 3rd March 2026*

The Minutes of the Ordinary Meeting held on Tuesday 3rd March 2026 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood

(b) *To review each of the Action Points from the Minutes of the March Meeting*

- the application process for a temporary road closure will be similar to previous years, but the £20,000 earmarked to cover those costs should mean that no payment is due

Initials:



- **ACTION:** Ward Cllr Hammond to follow up regarding the repair to the second broken manhole cover on The Balk
- **ACTION:** Ward Cllr Hammond to obtain an update with regards to the request for “bend ahead” road signs to be installed on Main Street near to The Manor
- The Wolds Explorer bus service has just started operating for the 2026 season
ACTION: Clerk to update Parish Council website when the new timetable is available
- Initial letters giving further information on the roadworks along The Mile have been delivered to local residents, and a further “Stage 2” letter is scheduled to follow. Members of the Parish Council stressed the need for these “Stage 2” letters to have wider delivery coverage and to be delivered more carefully, with examples being given of the original letters being left in unsuitable locations
ACTION: Ward Cllrs to provide a further update at the May Meeting
- The Clerk had no further comments to add to the Appraisal form, which is due to be signed and concluded under Agenda item 2026.18 of this Meeting
- Ward Cllr Hammond advised that the chalk residue on the road adjacent to the Fenstone quarry site has been formally reported to ERYC
- issues reported to the Parish Council which require resident action will initially be communicated verbally to the resident by a Member of the Parish Council. If the issue remains unresolved, escalation can be made to ERYC via the Ward Councillors
- **ACTION:** Ward Cllr Hammond to liaise with Ward Cllr West regarding the overhanging trees on Swineridge Lane which require further pruning
- The Schedule of Meetings has been produced and added to noticeboards and website
- **ACTION:** Clerk to send out the 2026-27 allotment invoices together with the notices of rents due in 2027-28
- An update on the plaque and guard for the commemorative tree is to be received under Agenda item 2026.16 of this Meeting
- Items for the commemorative tree and the Asset Register had been added to the Agenda for this Meeting
- The Parish Council website has been updated with the revised and the new policies

2026.11 Ward Councillors’ Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllr Hammond provided the following update;

- Potholes in Givendale and on Grimthorpe Lane have been reported to ERYC

2026.12 Finance

(a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Cawood and Morgan

(b) *To review and approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Cawood, Morgan and Khreibani

ICO	Registration Fee 2026-27	£47.00
Easily	Domain Renewal Fee 2026-27	£13.63
Clerk	Clerk’s Salary (March)	(redacted)
S. Cawood	Repayment for Tree Guard	£110.00

Initials:



2026.13 Events Working Group

To receive an update from the Events Working Group following their Meeting on Monday 30th March 2026.

- the Events Working Group had met on Monday 30th March
- the Easter Egg Hunt had raised a fantastic £176. Thanks to everyone who took part, and especially to those who kindly donated the prizes
- a Plant Sale will be held during May, with confirmation awaited from the Village Hall Committee regarding a possible Coffee Morning on Friday 1st May
- a leaflet drop will be done in the next few weeks as a reminder about the Plant Sale
- preparations for the Yorkshire Day celebrations are continuing, including the application for a temporary road closure
- the next Meeting of the Events Working Group will be held on Monday 29th June 2026

2026.14 Internal Audit

To confirm the arrangements for the Internal Audit element of the 2025-26 AGAR (Annual Governance & Accountability Review).

RESOLVED: The Internal Audit will once again be carried out by Emma Fletcher.

2026.15 Parish Council e-mail address

To consider whether to renew the MillingtonParishCouncil.org.uk domain and e-mail address from Easily or to move to a .gov.uk domain and e-mail address via the free offering from Parish Online.

RESOLVED: The Easily domain will not be renewed, and instead the free offering from Parish Online will be taken up, with Clerk@MillingtonGivendale-pc.gov.uk as the address.

ACTION: Clerk to take this forward with Easily and with Parish Online.

2026.16 Commemorative Tree

To receive updates on the planting of the commemorative tree and the ordering of a tree guard and plaque, and to agree a date for the event.

The commemorative tree has been planted, and a tree guard has been installed around it.

RESOLVED: The ceremony will be held at **10:30am on Sunday 28th June 2026**, just prior to the regular service at Millington Church

ACTION: Cllr Khreibani to contact a local engraver to have the plaque made, and Cllrs Khreibani and Middleton to arrange for the plaque to be fixed onto the tree guard.

ACTION: Details of the ceremony to be advertised in Parish Matters and on Facebook

2026.17 Asset Register

To consider a review of the assets owned by the Parish Council, their condition and the locations in which they are stored.

ACTION: Clerk to circulate the current Asset Register to Members for checking, with any necessary amendments to be sent to the Clerk, and with all items being stored in suitable and easily-accessible locations.

Initials:



2026.18 Clerk's Appraisal

To finalise the Clerk's annual appraisal documentation.

The Clerk had no further comments to add to the Appraisal form, and the form was signed by the Clerk together with Cllrs Burley and Swanborough. This process is now complete.

2026.19 Councillors' Reports

*To receive reports from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

There were no urgent issues to raise under this Agenda item.

2026.20 Date of next Meeting

(a) *To agree that the Annual Parish Council Meeting and the next Ordinary Meeting will be held on Tuesday 5th May 2026*

RESOLVED: The Annual Parish Council Meeting and the next Ordinary Meeting will be held on **Tuesday 5th May** in the Village Hall, Millington, with the Annual Parish Council Meeting commencing at **7:15pm** and being followed by the Ordinary Meeting

(b) *To note any items for inclusion on the Agenda for the above Meetings*

ACTION: Clerk to receive items for inclusion and add them to the relevant Agenda

The Ordinary Meeting closed at 8:45pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 5th May 2026

Chair of Millington-cum-Givendale Parish Council