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The Annual Parish Council Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 5th May 2026** in the Village Hall, Millington.

Present: Cllrs Cawood, Burley, Khreibani and Swanborough
The Clerk
Ward Cllrs Cary and Hammond
Three members of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:15pm.

2026.21 Nominations for Chair

To receive nominations for Chair.

RESOLVED: Cllr Swanborough nominated Cllr Cawood for Chair. Seconded by Cllr Burley.
All in favour. Cllr Cawood accepted the position of Chair.

2026.22 Chair's Declaration of Acceptance of Office

To record the Chair's Declaration of Acceptance of Office.

The Chair's Declaration of Acceptance of Office was signed by Cllr Cawood and the Clerk.

2026.23 Chair's Welcome

Cllr Cawood welcomed everyone to the Meeting.

2026.24 Apologies

To receive and agree or note apologies for absence from the Meeting.

- apologies had been received from Cllr Middleton, which were noted
- apologies had also been received from Ward Cllr West

2026.25 Nominations for Vice-Chair

To receive nominations for Vice-Chair.

RESOLVED: This item was deferred until a future Meeting, and will be recalled to the Agenda when required.

Initials:



2026.26 Other Nominations

To receive nominations for the below positions;

(a) *Swineridge maintenance*

RESOLVED: Robert Willoughby will be asked if he would be willing to continue with the maintenance of the Swineridge View site

(b) *Wilkinson Trust representative*

RESOLVED: Cllr Cawood proposed Cllr Khreibani to be the Parish Council's representative. Seconded by Cllr Swanborough. All in favour.

ACTION: Clerk to advise the Wilkinson Trust's Clerk of this appointment

2026.27 Declarations of Interest

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2026.28 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

One of the members of the public spoke of her concerns in relation to motorcycles travelling through parts of Millington at high speed. These concerns had also been expressed in an e-mail to the Clerk. Ward Cllr Hammond suggested this was most likely due to the temporary diversion during roadworks along The Mile, and residents are encouraged to send dashcam or video camera footage of poor driver behaviour to the police via [Operation Snap](#).

ACTION: Clerk to monitor the situation and to contact the Ward Councillors should further incidents occur after the conclusion of the roadworks along The Mile.

2026.29 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Tuesday 7th April 2026*

The Minutes of the Ordinary Meeting held on Tuesday 7th April 2026 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood

NOTE: The Draft Minutes of the Annual Parish Meeting held on Tuesday 7th April 2026 are available on the [Parish Council website](#), but these Minutes will not be adopted until the next Annual Parish Meeting in April 2027

(b) *To review each of the Action Points from the Minutes of the April Meeting*

- **ACTION:** Ward Cllr Hammond to follow up regarding the repair to the second broken manhole cover on The Balk

- Ward Cllr Hammond advised that the bend near to The Manor on Main Street would not meet the Department for Transport's criteria to have "bend ahead" signs installed

- The Clerk has added the new timetable for the Wolds Explorer bus service to the [Parish Council website](#)

- The Clerk had received a copy of the "Stage 2" letter to residents for the roadworks along The Mile, but this doesn't appear to have been received by residents

ACTION: Ward Cllr Hammond to follow up on the dispatch of the "Stage 2" letters

- **ACTION:** Ward Cllr Hammond to visit the overhanging trees on Swineridge Lane to gauge whether further pruning can be requested

Initials:



- The Clerk had sent out the allotment invoices and has received three of the four payments due for 2026-27
- The Clerk has obtained a refund of £13.63 from Easily as the website domain isn't being renewed, and has completed the setup of a free .gov.uk e-mail address with Parish Online. The new e-mail address is Clerk@MillingtonGivendale-PC.gov.uk
- Cllrs Khreibani and Middleton had ordered an engraved brass plaque for the Commemorative Tree, and this will be fitted in the next two weeks. The ceremony on Sunday 28th June will be advertised in the next edition of Parish Matters
- The Clerk had circulated the current Asset Register to Members for review
- An item for the Wilkinson Trust Annual Report had been added to the Agenda for this Meeting following receipt of the report from the Clerk to the Wilkinson Trust

2026.30 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllr Hammond provided the following update;

- The "Do It For East Yorkshire" Grant Scheme is open for a further round of applications
[Do It for East Yorkshire fund to provide £200,000 for local community groups](#)

2026.31 Wilkinson Trust Report

To receive the Annual Report from the Wilkinson Trust (brought forward from the Annual Parish Meeting in April 2026).

The below report was received from the Clerk to the Wilkinson Trust;

"Annual Report of the Wilkinsons Trust to the Parish Council

Current trustees: Shawn Smith, Julie Smith & Bev Dyson. Clerk to trustees: Lis Molzahn

The annual walk of the Poor Close was undertaken at the beginning of October 2025 with all trustees and clerk present. It was noted that an electric fence has been installed by the tenant, but that the site was in need of a big tidy.

A further walk was undertaken at the beginning of November to discuss ways of dealing with the encroaching scrub and these discussions are ongoing. The cashbook was signed.

In line with changes in the financial crime regulations, The Wilkinson's Trust savings account has been closed by Lloyds and a cheque for the closing balance issued. An application was made to open a Charity account with Lloyds, but this was declined due to the Trust status which has proved to be a sticking point with several banks. Currently an application is being made to the CAF bank. The tenant has been advised why they have not yet received an invoice for rental and have said the rent will be paid as soon as we are able to issue the invoice.

No gifts have been made.

The Charity Commission's return for the year Jan 25 to Dec 25 has been submitted.

Trustee Bev Dyson is coming to the end of her term. Bev is willing to continue for another year which the trustees feel will help matters greatly during the bank account transition (due to signatories etc), if the Parish Council are happy for her to do so."

Initials:



RESOLVED: The Parish Council were in agreement that the Trust would benefit from continuity of Trustees during the transition in their banking arrangements

ACTION: Clerk to convey this to the Clerk to the Wilkinson Trust

2026.32 Finance

- (a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Cawood and Swanborough

- (b) *To review and approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Burley and Khreibani

HMRC	Clerk's PAYE (January / February / March	(redacted)
Clerk	Clerk's Salary (April)	(redacted)
Clerk	Clerk's Working From Home Allowance (April)	£26.00

- (c) *To agree a transfer to the Savings Account following receipt of the Precept*

RESOLVED: Clerk to process a transfer from the Current Account to the Savings Account to leave approximately £500 in the Current Account for upcoming payments

ACTION: Clerk to pay the invoice for annual membership of ERNLLCA and then to process a suitable transfer from the Current Account to the Savings Account

2026.33 Asset Register

To receive any updates which are required to the Asset Register.

ACTION: Clerk to bring forward the details from 2024-25 to 2025-26 in readiness for the 2025-26 Annual Governance & Accountability Return (AGAR).

2026.34 Parish Councillor Vacancies

To receive updates on the two vacancies for Parish Councillors.

The Clerk advised that the formal Notice of Vacancy was still within its statutory notification period and that confirmation was awaited from ERYC Electoral Services on or shortly after Friday 8th May regarding whether a by-election had been requested or whether the Parish Council could proceed with filling the vacancies by co-option.

A resident from Givendale had expressed an interest in joining the Parish Council and attended this Meeting as a member of the public to observe proceedings.

2026.35 Commemorative Tree

To receive updates on the plaque for the Commemorative Tree.

This item had already been covered under item 2026.29 (b) above.

Initials:



2026.36 “Do It For East Yorkshire” Grant Scheme

To discuss suggestions for an application to the “Do It For East Yorkshire” Grant Scheme.

Cllr Cawood suggested an application for improvements to the Swineridge View site, including a new sign, replacement of the gate and gate posts and a new history / nature trail map. A parish event to mark the completion of the project was also suggested.

RESOLVED: The idea was supported by all of those present.

ACTION: Clerk to liaise with Cllr Cawood and to complete the Expression of Interest stage of the grant application process.

2026.37 Parish Matters

To confirm the dates for submitting copy and for delivering the June edition of Parish Matters.

The Clerk advised that Adrian Roberts has confirmed his availability, and the dates are Sunday 31st May for submitting copy and the week commencing Monday 15th June for delivery to households.

2026.38 Date of next Meeting

(a) *To agree that the next Ordinary Meeting will be held on Tuesday 2nd June 2026*

RESOLVED: The next Ordinary Meeting will be held on **Tuesday 2nd June 2026 at 7:15pm** in the Village Hall, Millington

(b) *To note any items for inclusion on the Agenda for the above Meeting*

ACTION: Clerk to receive items for inclusion and add them to the relevant Agenda

- co-option of new Member(s)
- signing of the 2025-26 AGAR forms
- allotment inspection

The Meeting closed at 8:30pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 2nd June 2026

Cllr Sharon Cawood, Chair of Millington-cum-Givendale Parish Council