



59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ

Telephone: **07832 688032**

e-mail: Clerk@MillingtonGivendale-PC.gov.uk

Website: <https://millingtonparishcouncil.eastriding.gov.uk>

An Ordinary Meeting of Millington-cum-Givendale Parish Council was held on **Tuesday 2nd June 2026** in the Village Hall, Millington.

Present: Cllrs Cawood (Chair), Burley, Khreibani, Middleton and Swanborough
The Clerk
Ward Cllr Cary
Two members of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:15pm.

2026.39 Chair's Welcome

Cllr Cawood welcomed everyone to the Meeting.

2026.40 Apologies

Apologies had been received from Ward Cllrs Hammond and West.

2026.41 Declarations of Interest

- (a) There were no Declarations of Interest
- (b) There were no Grants of Dispensation

2026.42 Public Participation

There was no suspension of the Meeting as the members of the public did not wish to address the Parish Council under this item.

2026.43 Minutes

- (a) The Minutes of the Annual Parish Council Meeting held on Tuesday 5th May 2026 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Cawood
- (b) *To review each of the Action Points from the Minutes of the May Meeting*
 - The Clerk had advised the Wilkinson Trust Clerk that Cllr Khreibani will be the Parish Council's representative for the coming year
 - There have been no further reports of speeding vehicles, but the situation continues to be monitored with escalation to the Ward Cllrs as appropriate
 - **ACTION:** Ward Cllr Cary to follow up regarding the repair to the second broken manhole cover on The Balk
 - **ACTION:** Ward Cllr Cary to follow up on the dispatch of the "Stage 2" letters regarding the roadworks on The Mile

Initials:



- the overhanging trees on Swineridge Lane will be monitored, with any fresh reports of issues encountered by large vehicles being escalated to the Ward Cllrs
- the Clerk had notified the Wilkinson Trust Clerk that the Parish Council was in agreement for the Trustee to continue for an additional year whilst the banking arrangements are transferred
- the Clerk had paid the invoice from ERNLLCA and had then transferred a suitable amount from the Current Account to the Savings Account
- the Clerk had brought forward the details on the Asset Register
- an item has been added to the Agenda for this Meeting to discuss suggestions for an application to the "Do It For East Yorkshire" grant scheme
- items had also been added to the Agenda for co-option of new Member(s) and for signing of the 2025-26 AGAR forms

2026.44 Co-option of new Members

RESOLVED: Cllr Swanborough proposed that Sharon Lazenby be co-opted to the Parish Council. Seconded by Cllr Cawood. All in favour.

Cllr Lazenby signed the Declaration of Acceptance of Office form and joined the Meeting.

ACTION: Cllr Lazenby to complete and return the Register of Interests form to the Clerk.

2026.45 Ward Councillors' Reports

Ward Cllr Cary provided the following update;

The Ward Cllrs had attended a briefing on the Humberhead Solar project, which is currently in the pre-application stage. Further information is expected in due course.

2026.46 Finance

- (a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Burley and Swanborough
- (b) The Schedule of Payments was reviewed and approved by Cllrs Burley and Swanborough

ERNLLCA	Membership Fee 2026-27	£304.77
Clerk	Clerk's Salary (May)	(redacted)
Clerk	Clerk's Working From Home Allowance (May)	£26.00

2026.47 Annual Governance & Accountability Return (AGAR)

To receive the Annual Internal Audit Report from the 2025-26 AGAR.

The Annual Internal Audit Report had been completed, with the only recommendation being to ensure that VAT reclaims are brought up to date and are then completed annually.

2026.48 Annual Governance & Accountability Return (AGAR)

The Certificate of Exemption from the 2025-26 AGAR was reviewed and then signed by Cllr Cawood and the Clerk.

2026.49 Annual Governance & Accountability Return (AGAR)

Section 1 Annual Governance Statement from the 2025-26 AGAR was reviewed and then signed by Cllr Cawood and the Clerk.

Initials:



2026.50 Annual Governance & Accountability Return (AGAR)

Section 2 Accounting Statements from the 2025-26 AGAR was reviewed and then signed by Cllr Cawood and the Clerk.

2026.51 Parish Councillor Vacancies

To receive any further updates on the vacancies for Parish Councillors.

The Clerk advised that the remaining vacancy continues to be advertised on the Parish Council website, and that word of mouth may be an additional option to raise awareness.

2026.52 “Do It For East Yorkshire” Grant Scheme

To receive any updates or further suggestions for an application to the “Do It For East Yorkshire” Grant Scheme.

Cllr Cawood had made a number of enquiries regarding items to improve to the Swineridge View site, and the Clerk had contacted the “Do It For East Yorkshire” team for guidance. There is no Expression of Interest Stage this year, with applicants instead moving directly to a full application. It was noted that the application should be submitted as soon as possible because the allocated funds may be fully-subscribed before the September closing date. There were no other suggestions for projects which may be suitable for an application.

ACTION: Cllr Cawood to continue gathering the required information, and to liaise with the Clerk to complete the grant application.

2026.53 Events Working Group

- (a) *To receive, review and approve any requests from the Events Working Group*
 - the Plant Sale had raised £478.71 during May, and will continue into June as people are still kindly donating plants and seedlings
 - the next Meeting of the Events Working Group will be held on Monday 22nd June
- (b) *To agree any budgets in respect of the above requests*

This item was deferred until the July Meeting
- (c) *To agree the method of purchase for any required items*

This item was deferred until the July Meeting

2026.54 Date of next Meeting

- (a) RESOLVED: The next Ordinary Meeting will be held on **Tuesday 7th July 2026** at **7:15pm** in the Village Hall, Millington
- (b) *To note any items for inclusion on the Agenda for the above Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

 - Events Working Group
 - allotment inspection
 - “Do It For East Yorkshire” grant scheme

The Meeting closed at 8:40pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Tuesday 7th July 2026