

Receipts

Date	Details	Precept	Interest	Rents	Allotments	Grants	Miscellaneous	Vat	Amount
28/4/16	ERYC Precept	£2130.00							£2130.00
13/5/16	Allotment Fees				£48.73				£48.73
6/6/16	Bus Saver Interest		£0.10						£0.10
15/7/16	Refund from J Cheney (Overpayment of Queen's B'day Celebration)						£3.98		£3.98
2/8/16	Transparency Code Grant					£331.62			£331.62
5/9/16	Bus Saver Interest		£0.10						£0.10
24/11/16	Allotment Fees				£2.94				£2.94
5/12/16	Bus Saver Interest		£0.10						£0.10
									£0.00
Total		£2130.00	£0.30	£0.00	£51.67	£331.62	£3.98	£0.00	£2517.57

MILLINGTON CUM GIVENDALE PARISH COUNCIL

B

Payments

Dates	Cheque No	Details	Vat No	Salary	Admin	Facillities	Property	S137	Misc	Amount (excl VAT)	Vat	Total	Cleared	Comment
10/5/16	100535	Millington Village Hall Hire			£30.00					£30.00		£30.00		
10/5/16	100536	ERNLLCA			£206.14					£206.14		£206.14		
10/5/16	100537	ERVAS			£10.00					£10.00		£10.00		
10/5/16	100538	AON Insurance			£401.09					£401.09		£401.09		
10/5/16	100539	Easily Domain Supplier - (Reimburse J Roberts)			£32.20					£32.20		£32.20		
14/6/16	100540	Street Party (Reimburse Jill Cheney Total £90.32)								£0.00		£0.00		
14/6/16		Aldi	813053468					£20.25		£20.25	£2.16	£22.41		
14/6/16		E-Bay						£63.93		£63.93		£63.93		
14/6/16		Overpayment error							£3.98	£3.98		£3.98		
5/7/16	100541	Clerk's Salary		£538.95						£538.95		£538.95		
5/7/16	100542	HMRC		£110.40						£110.40		£110.40		
5/7/16	100543	Pat Traile (Internal Audit Fees)			£25.00					£25.00		£25.00		
5/7/16	100544	HMRC (Overdue Tax from 2014/15)		£79.20						£79.20		£79.20		
5/7/16	100545	Strimmer Line (Reimburse J Roberts)				£13.90				£13.90		£13.90		
13/9/16	100546	Millington Village Hall Hire			£40.00					£40.00		£40.00		
13/9/16	100547	ERVAS			£5.00					£5.00		£5.00		
4/10/16	100548	Robert Willoughby (Reimburse Yorkshire Day Expenses						£28.00		£28.00		£28.00		
1/11/16	100549	Clerk's Salary		£307.05						£307.05		£307.05		
1/11/16	100550	Millington Village Hall Hire			£40.00					£40.00		£40.00		
6/12/16	100551	HMRC		£52.20						£52.20		£52.20		
6/12/16	100552	Mr & Mrs Cargill (refund of Allotment fees)							£2.94	£2.94		£2.94		
7/2/17	100553	Millington Village Hall Hire			£40.00					£40.00		£40.00		
7/3/17	100555	Clerk's Salary		£307.05						£307.05		£307.05		
7/3/17	100556	HMRC		£52.20						£52.20		£52.20		
7/3/17	100557	Clerk's Expenses		£70.00						£70.00		£70.00		
Totals			£0.00	£1447.05	£899.43	£13.90	£0.00	£112.18	£6.92	£2479.48	£2.16	£2481.64		

Year Ending	Current Year Ending
31 Mar 2016	31st Mar 2017
£	£
Receipts	
£1998.00 Precept	£2130.00
£50.00 Rents	£0.00
£48.67 Allotments	£51.67
£925.00 Grants	£331.62
£0.00 Other Receipts	£3.98
£0.41 Interest	£0.30
£118.82 VAT	£0.00
£3140.90	£2517.57
Payments	
£1273.42 Staff Salaries	£1447.05
£908.68 General Administration	£899.43
£0.00 S137 Payments	£112.18
£90.00 Facillities	£13.90
£438.32 Property	£0.00
£0.00 Other Payments	£6.92
£105.67 VAT	£2.16
£2816.09	£2481.64

Receipts & Payments Accounts

Year Ending 31/03/2016		Current Year Ending 31st Mar 2017
£		£
Receipts		
£1998.00	Precept	£2130.00
£50.00	Rents	£0.00
£48.67	Allotments	£51.67
£925.00	Grants	£331.62
£0.00	Other Receipts	£3.98
£0.41	Interest	£0.30
£118.82	VAT	£0.00
£3140.90		£2517.57
Payments		
£1273.42	Staff Salaries	£1447.05
£908.68	General Administration	£899.43
£0.00	S137 Payments	£112.18
£90.00	Facilities	£13.90
£438.32	Property	£0.00
£0.00	Other Payments	£6.92
£105.67	VAT	£2.16
£2816.09		£2481.64
RECEIPTS & PAYMENTS SUMMARY		
£1368.50	General Fund brought forward 1st April 2016	£1693.31
£324.81	Net income/expenditure as shown above	£35.93
£1693.31	Fund balance carried forward st 31st March 2017	£1729.24
These cumulative funds are represented by :-		
£2524.33	Business Current Account 31/3/17	£1065.48
£1616.68	less unrepresented cheques	£122.20
£785.66	Business Savings Account	£785.96
£1693.31		£1729.24
£1293.31	General Reserve	£1329.24
£400.00	Neighborhood Plan Fund	£400.00
£1693.31		£1729.24

Bank Reconciliation at 31st March 2017

	£
Balance brought Forward	£1693.31
Add Receipts to 31st March	£2517.57
	£4210.88
Deduct Payments for year (per bank a/c)	£2481.64
Balances at 31st March 2016	£1729.24
Balances as per Statements	
Business Current Account as at 31st March	£1065.48
Business Saving Account as at 31st March	£785.96
Uncleared Cheques	£122.20
	£1729.24

Bank reconciliation - pro forma**Millington cum Givendale Parish Council**

Financial year ending 31 March 2017

Prepared by Judith Roberts, Clerk to the Council/Responsible Financial Officer (Name and role)

Date 6th April 2017

Balance per bank statements as at 31 March 2017

	£	£
a/c business current account	1,065.48	
a/c business saver account	785.96	
		1,851.44
Petty cash float (if applicable)		-
Less: any unpresented cheques at 31 March 2017		
cheque no. 100556	£52.20	
cheque no. 100557	£70.00	
		122.20
Add: any unbanked cash at 31 March 2017	0.00	
		0.00
Net balances as at 31 March 2017		1,729.24

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening balance 1 April 2016	1,693.31
Add: receipts in the year	2,517.57
Less: Payments in the year	2,481.64
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above) at 31st March 2017	1,729.24

Explanation of variances - pro forma for local councils

Millington cum Givendale Parish Council

The NALC/SLCC 'Practitioners' Guide 2010' (paragraph 2.15 onwards) provides guidance on explaining significant variances. Please provide explanations for the following:

- variances of more than 15% between totals for individual boxes (except variations of less than £200);
- any changes where there is movement to or from zero; and
- if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)

Section 1	2015/16	£	2016/17	£	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 1 Balances brought forward		1,369		1,693	325	23.73	Funding for compliance with Transparency code not completely spent at Mar 31st '16
Box 2 Precept		1,998		2,130	132	6.61	
Box 3 Other receipts		1,143		388	-755	-66.09	2015/16 council received £925 from the Transparency code grant, this year only £332 was received. Also, in 2015/16 £120 VAT refund received. For 2016/17 no VAT has been reclaimed.
Box 4 Staff costs		1,273		1,447	174	13.67	
Box 5 Loan interest/ capital repayments		0		0	0	0.00	
Box 6 Other Payments		1,543		1,035	-508	-32.95	Computer property £438 was purchased in 2015/16. For 2016/17 no property has been purchased
Box 7 Balances carried forward		1,693		1,729	36	2.14	
Box 8 Cash and short term investments		1,693		1,729	36	2.14	
Box 9 Fixed assets & long term assets		2,044		1,614	-430	-21.04	Projector value restated to £1 (gift) from £250. Grass trimmer disposed off, value on register £180.
Box 10 Borrowings		0		0	0	0	