

**CONFIDENTIAL**

**Transparency Fund for Smaller Authorities - Funding Application Form**  
*to be completed in conjunction with the Guidance notes for the Transparency Fund application form*

Question	Answer	Already purchased
1. What is the name of the council?	Millington cum Givendale Parish	N/A
2. Which County Association area is the Council in.	East Riding of Yorkshire	N/A
3. Is the council's turnover less than £25k? (n.b. see Guidance notes for details on turnover)	Yes	N/A
4. Does the council have access to the internet?	No - not where the council meets, clerk as access in her own home.	N/A
<b>If the answer is NO - What will it cost to set up an internet connection?</b>		
5. Set up cost :-	£60 ( for a Wifi transmitter and booster to enable council to use a neighbouring councillor's broadband)	No
6. Yearly cost :-	None	N/A
7. Does the council currently have access to a computer?	No - the clerk does in her own home.	N/A
<b>If the answer is NO.</b>		
8. Which computer does the council expect to buy?	HP 15-ac151sa 15.6" Laptop - Silver ( or equivalent) with Microsoft Office( Laptop £300 Microsoft Office £200 for business user)	No
9. Cost - (Excluding VAT)	£500	No
10. Does the council currently have access to a device capable of scanning?	Yes	N/A
<b>If the answer is NO.</b>		
11. Which scanning device does the council expect to buy?	N/A	N/A
12. Cost (Excluding VAT)	N/A	N/A
<b>Web presence</b>		
13. Does the council currently have a website or have access to another website to which it can upload the necessary documents?	Yes	N/A
14. If the council is using another organisation's website which involves a cost, please provide details of the cost per annum. (Excluding VAT)	N/A	N/A
<b>If the council does not currently have access to a website to which it can upload the documents, please answer the next questions.</b>		
15. Website - Set up costs (Excluding VAT) & Go Live month & year :	None	No
16. Website - annual costs (Excluding VAT) : £	£5	Yes
<b>Training</b>		
17. Is any training needed?	No	N/A
<b>If the answer is yes</b>		
18. Description	N/A	N/A
19. Cost (Excluding VAT)	N/A	N/A
<b>Staffing</b>		
<b>Set up costs</b>		
20. Hours :	30	N/A
21. Hourly rate (Gross) :	£9 ( £270 in total)	No
<b>Monthly costs - for months up to and including March 2016</b>		
22. Hours : 10	10	N/A
23. Hourly rate (Gross) £100	£9 (£90 in total)	No
24. If the council believes it needs to access funding for other items which are not covered by this form, please give concise details of these requirements, the reasons and costs involved here. Please note - if the council chooses to use this box your application may take longer to process and we do not guarantee that we will meet the dates in the attached timetable.		
<b>Total amount requested £</b>		£925.00
<b>Authorisation</b>		
25. Please confirm that this document has been approved by the council.		Yes - Approved at council meeting 24/11/15, agenda item 1098
<b>Finance Details.</b>		
Account name	Millington Parish Council	
Address	Juniper Cottage, 1 Manor Barn Court, Millington, East Riding YO42 1TX	
Sort Code -	20-99-86	
Account Number	-10627496	
FOR COUNTY ASSOCIATION / ADA USE ONLY - Date received		

FOR NALC OFFICE USE ONLY - Date received

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